



# **Management & Supervisory Training 101**

6 CPO Core Credits!

A two day course emphasizing management & employment law-related topics

This class taught by Connie Poulsen and Mike Bolasina is always in demand! Don't miss your chance to take this highly regarded class developed for WCRP member counties.

# About This Course

Connie Poulsen examines the basic skills needed immediately for any new manager. Connie covers leading, communicating effectively, managing priorities. ethics. employee and managing performance. Mike Bolasina of Summit Law provides information on the big top 5 topics in employment law: discrimination, harassment, retaliation, disability accommodation, and leave laws.

Management and Supervisory 101 training is recommended for all managerial and supervisory employees.

### The Instructors

Connie Poulsen comes to us from a 25 year career with Xerox Corporation. She has previously taught at Peninsula College and owns her own business. Poulsen Management Training and Consulting. Connie holds Bachelors and Masters degrees from California State University, Long Beach.

Michael Bolasina is a labor and employment law attorney with the Seattle law firm Summit Law Group. He received his law degree from New York University in 1989.

# **Class Locations**

### 2018 Dates

Whatcom County Benton County

February 6-7 May 23-24

# Class Schedule

First Day: 9:00 am Class begins 11:45 am Lunch (meal will be provided) 12:15 pm Class resumes 4:00 pm Class excused

Second Day:

9:00 am	Class begins
11:30 am	Lunch ( <b>on your own</b> )
1:00 pm	Class resumes
3:00 pm	Class excused

# Registration

Please register online at www.wcrp.info: click on the Training tab, then select WCRP Events & Training Online Registration Form.

Site address will be provided with your online registration confirmation.

